

Appendix E: APPLICATIONS FOR LEVEL 2 AND LEVEL 3

Non-Licensed Clinical Career ladder Level 2 Application:

Who can apply:

- **Full time/Part time** employees can apply to become a Level 2 after they have been in and maintained the Level 1 role a minimum of 1 year or 2080 hours of employment. (Employees that were hired prior to October 1st 2019, and have met all of the level 1 requirements are eligible to apply to level 2).
 - If you have questions about your status on any of these requirements, please check with the Clinical Nurse Educator.

Applicants will be notified within 30 days of applying if they are accepted to begin working on the Level 2 requirements after review by a team including the Clinical Nurse Educator, the Director of HR, and the applicants' supervisor.

Full completion of the requirements must be met prior to an official level change.

Candidates should apply to be considered for a Level 2 prior to taking any of the classes or working towards the requirements.

Appendix E: Applications for Level 2 and Level 3

Please describe 1 short term goal and 1 long term goal for your career development at Shodair.

**Please describe how you have lived out the Sanctuary commitments over the last year at Shodair.
Give examples for each commitment.**

Approved: _____

Denied: _____

If denied, reason for denial:

Signature: _____

Non-Licensed Clinical Career ladder Level 3 Application:

Who can apply:

- **Only Full time** employees can apply to become a Level 3 after they have been in and maintained the Level 2 role a minimum of 1 year or 2080 hours of employment.
 - If you have questions about your status on any of these requirements, please check with the Clinical Nurse Educator.

Applicants will be notified within 30 days of applying if they are accepted to begin working on the Level 3 requirements after review by a team including the Clinical Nurse Educator, the Director of HR, and the applicants supervisor. The application process includes an interdisciplinary interview.

Full completion of the requirements must be met prior to an official level change.

Candidates should apply to be considered for a Level 3 prior to taking any of the classes or working towards the requirements.

Appendix E: Applications for Level 2 and Level 3

Please describe 1 short term goal and 1 long term goal for your career development at Shodair.

**Please describe how you have lived out the Sanctuary commitments over the last year at Shodair.
Give examples for each commitment.**

Approved: _____

Denied: _____

If denied, reason for denial:

Signature: _____