

Covid-19 Testing Processes:

Asymptomatic/surveillance testing:

If you are asymptomatic or need to submit a test for weekly surveillance, please use the link below **while onsite at Shodair on a networked computer**. This will not work from your cell phone or offsite. Instructions are available as a link from this site:

<http://192.168.30.200/covid.php>

Saliva test kits are available in the front entryway. Links to collection instructions and the policy are available at the link above. If you'd prefer, you can also use this link to fill out the test request from your phone or other device not connected to the Shodair network:

<https://forms.office.com/r/EpXrSUD9Lb>

Symptomatic Testing:

If you are told by your supervisor that you need to submit a sample for mild symptoms before starting your shift, or you develop symptoms while at work, please go to the Admissions waiting room (first door on the left after you turn left from the front desk). You will probably be asked to perform a rapid antigen test and submit a saliva sample, or to submit a saliva sample and go home. Instructions for the rapid antigen tests are posted in the Admission waiting room. For saliva sample registration, you can use the workstation in that room to enter your information at the link below.

<http://192.168.30.200/covid.php>

Saliva kits are available in the Admissions waiting room and in the entryway. A drop box for completed specimens is also in the entryway. If you do use the computer in the Admissions waiting room, please wipe down the keyboard and mouse with an Oxivir wipe after use out of respect for the safety of your coworkers.

If you are told not to come in for your shift, and you need to submit a sample for Covid testing, kits and instructions are available in the front entryway. Use this link to register your sample:

<https://forms.office.com/r/EpXrSUD9Lb>

Please take the kit outside or to your car if you are submitting a symptomatic sample, and do not provide the specimen while in the entryway. A drop box is available in the entryway for completed samples.

Family testing:

Family testing is available for situations where a family member has been asked to quarantine and needs a negative test to return to work or school, or a family member is symptomatic and there is concern of Covid. Please use this form to submit a sample for family testing. This form can be accessed outside of our network. Kits are available at the front desk or in the entryway.

<https://forms.office.com/r/EpXrSUD9Lb>

Result Delivery:

If samples are received by 1 p.m., results are typically provided by 6 p.m. If samples are received after 1 p.m. results are typically delivered the next day by 6 p.m. Results are delivered via secure email and are confidential to the employee and his/her direct supervisor.